

Two easy ways to Submit and Remit

1. On new Quick screen for global data, call Submit or Remit from the bottom of the screen

Quick Order File

Closing Date Mtg Dated

Purchase Price Loan Amount

Buyer/Sell/Loan Refinance Buy/Sell/Cash and/or Seller Financing
 Don't Know CD Old HUD Developer GFE (Rev Mtg)

Loan Type Conv. FHA VA Other

Underwriter

Title Agent

Settlement Agent

Policy Jackets & Recordings: Use FarBar Contracts 1099 Exempt

Property Residential 1-4 Non-Residential

Parcel ID #

Address

City

State Zipcode

County

Subdivision/Condo

Lot #/Unit # Bldg Park #

Fee Simple Legal as Exhibit Legal Description

Initial Deposit(s)	Name	Amount	Date of Contract
to Broker	<input type="text"/>	\$ <input type="text"/>	Inspection due by <input type="text"/>
to Escrow	<input type="text"/>	\$ <input type="text"/>	Contingent Financing by <input type="text"/>
to Seller	<input type="text"/>	\$ <input type="text"/>	<input type="text"/>

Buyer is an Phone

Taking Male Female

Title As

Address Use Property? Out of US E-Mail

City State Zipcode County

Seller is an Phone

Giving SSN:

Title As

Address Use Property? Out of US E-Mail

City State Zipcode County

Mortgage Broker

R/E Broker Seller

R/E Broker Buyer

Lender Loan # MERS

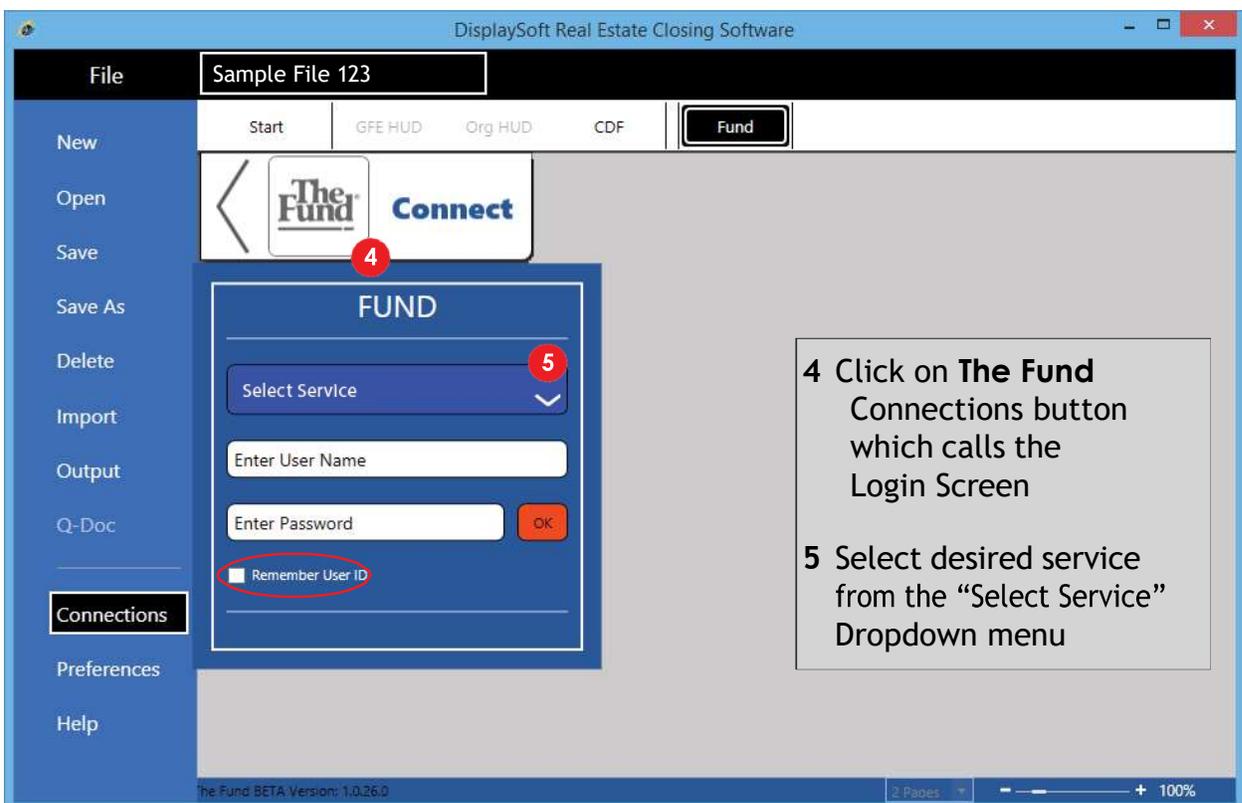
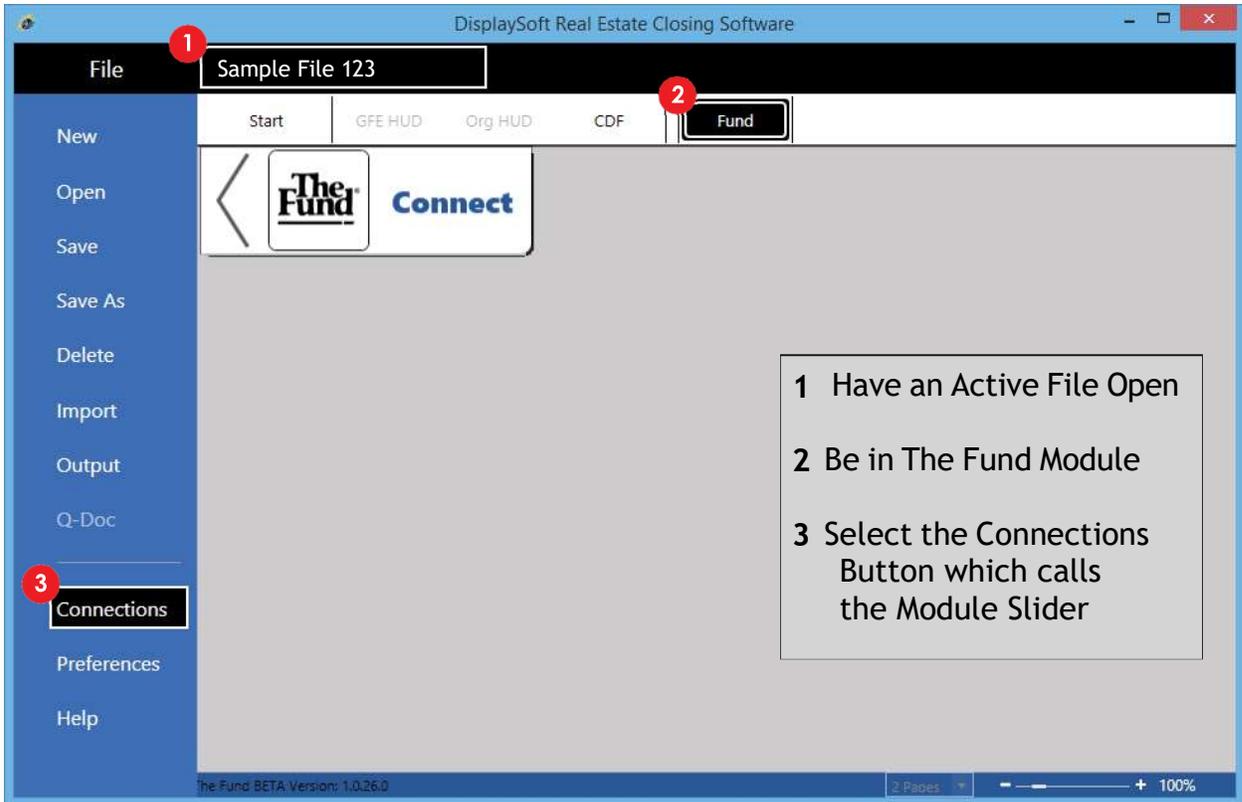
Name Address

its successors and/or assigns as their interest may appear
 its successors and/or assigns
 its and/or assigns ISAOA/ATIMA None

City

State Zipcode

2. While in any active file, use the file dropdown for Connections and select Submit or Remit.



Submit screen

Search CPL Jacket **Policy Submit** Policy Remit

Print Screen Print PDF Print Screen Print PDF

Order Details

File # Sample File 123 Closing Date 2/23/2023 15

Member # 8999

Requesting Branch * 20 | 899920 TESTI... | ORLANDO FL 32862

Rating			
Buy/Sell/Loan	Exposure	Charged	Remit
Owner-(O21)	\$180,000.00	\$975.00	\$292.50
LOAN-(M21)	\$162,000.00	\$25.00	\$7.50
Agent Share \$700.00			
	Totals	\$1,000.00	\$300.00

Property

Address * 980 Paradise Palm Place

City * West Palm Beach

State * FL Zip 33404

County Palm Beach

Subdivision

Lot/Unit Block/Bldg

Legal

Policy Schedules to be uploaded

Polices were created in DisplaySoft were created in Word

Prefix - Number	Date	Coverage	Description	Document
O21-7000294	2/23/2023	\$180,000.00	Schedule A & B ONLY	Choose File Owner.pdf Remove
M21-7000289	2/23/2023	\$162,000.00	Schedule A & B ONLY	Choose File Loan.pdf Remove

Recording Documents

Recording for	Insured	County	Date	Type	Document #	Book	Page
Deed	Buyer, Bob	Palm Beach	2/23/2023	OR	5678		
Mortgage	Lending Bank	Palm Beach	2/23/2023	OR	1234		

* I understand uploading documents will create an invoice that might have a financial obligation.

Submit Special Calculation Override.

The Fund Submit v2017.0621.328.32 2/8/2023

Remit screen

Print Screen Print PDF Print Screen Print PDF

Unpaid Paid All

Filter from Select a date 15 to Select a date 15

Open Paid/Confirmation

File Name	Fund Invoice #	Date	Amount	Paid	Selected to pay	Confirmation
Sample File 123	100001	2/23/2023	\$300.00		<input type="checkbox"/>	
					<input type="checkbox"/>	

Routing Number Account Number Selected to pay total \$0.00

The Fund Remit v2017.0621.328.32 2/8/2023

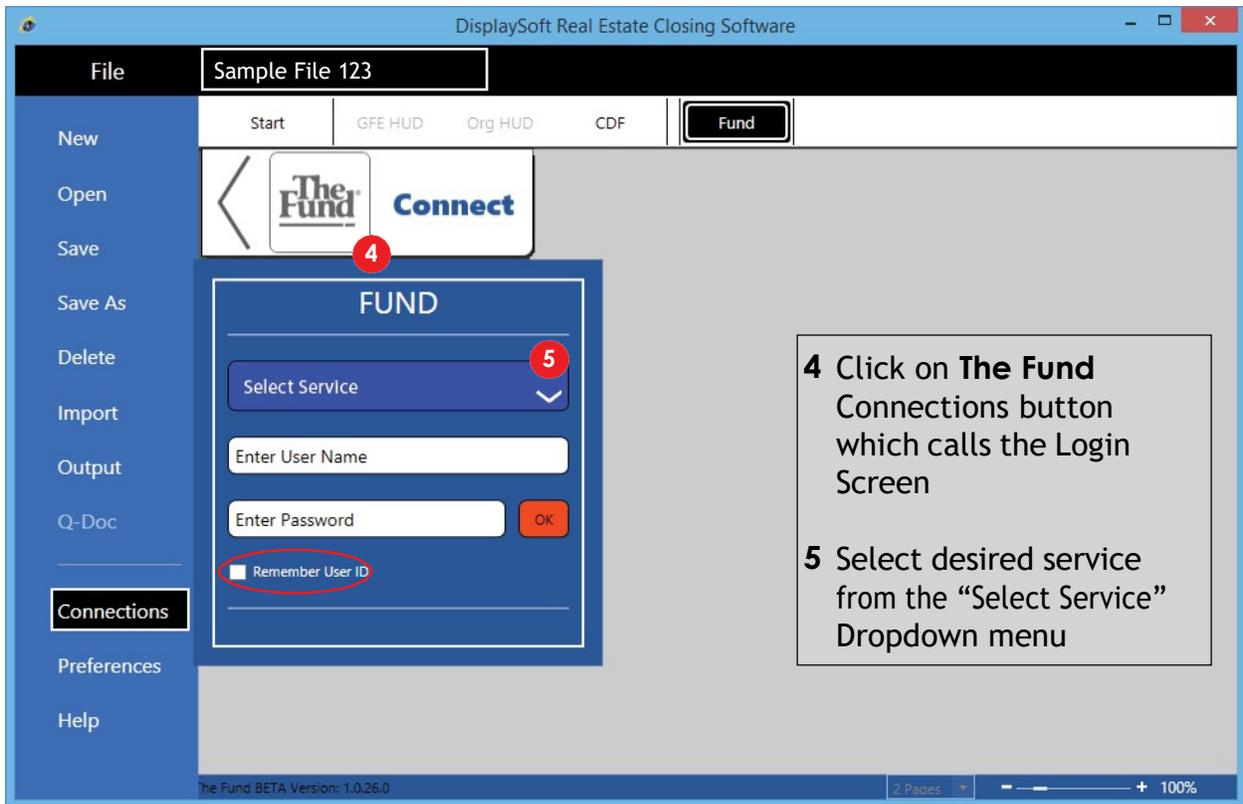
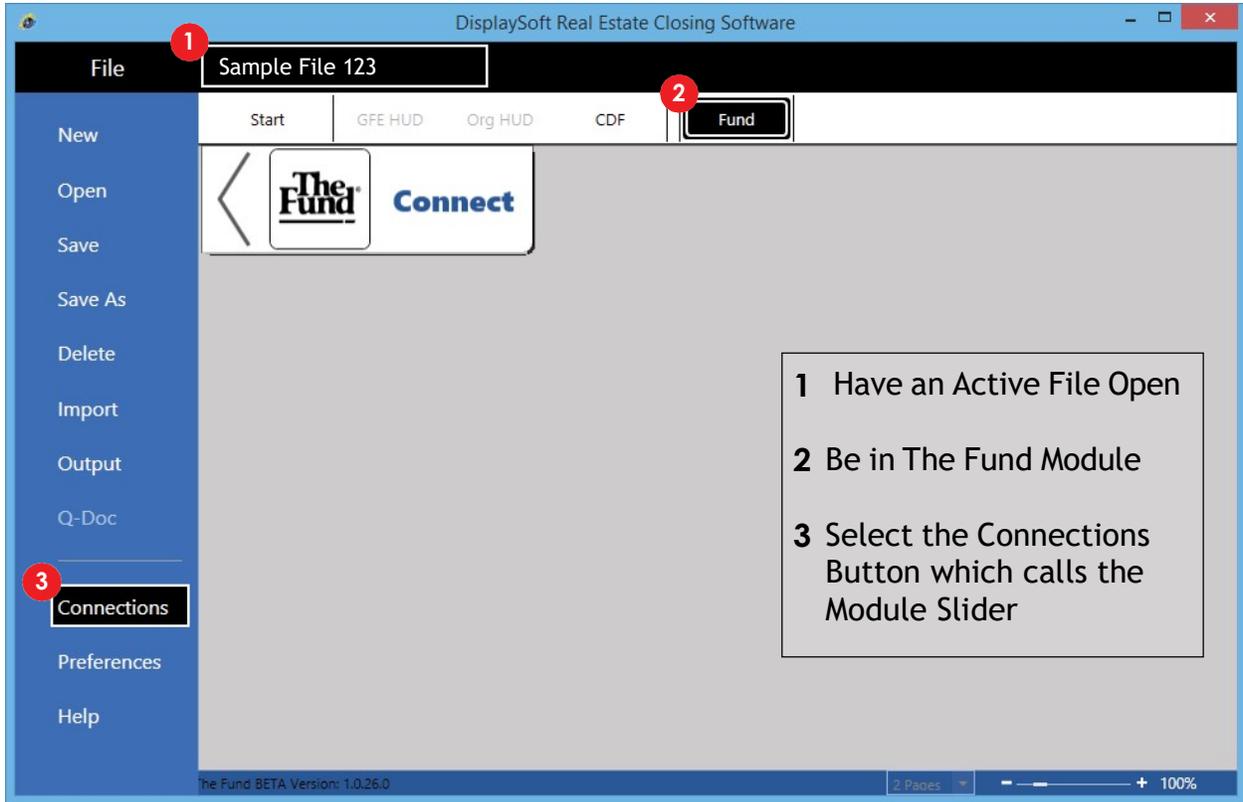
**PODS
Jackets
CPL**

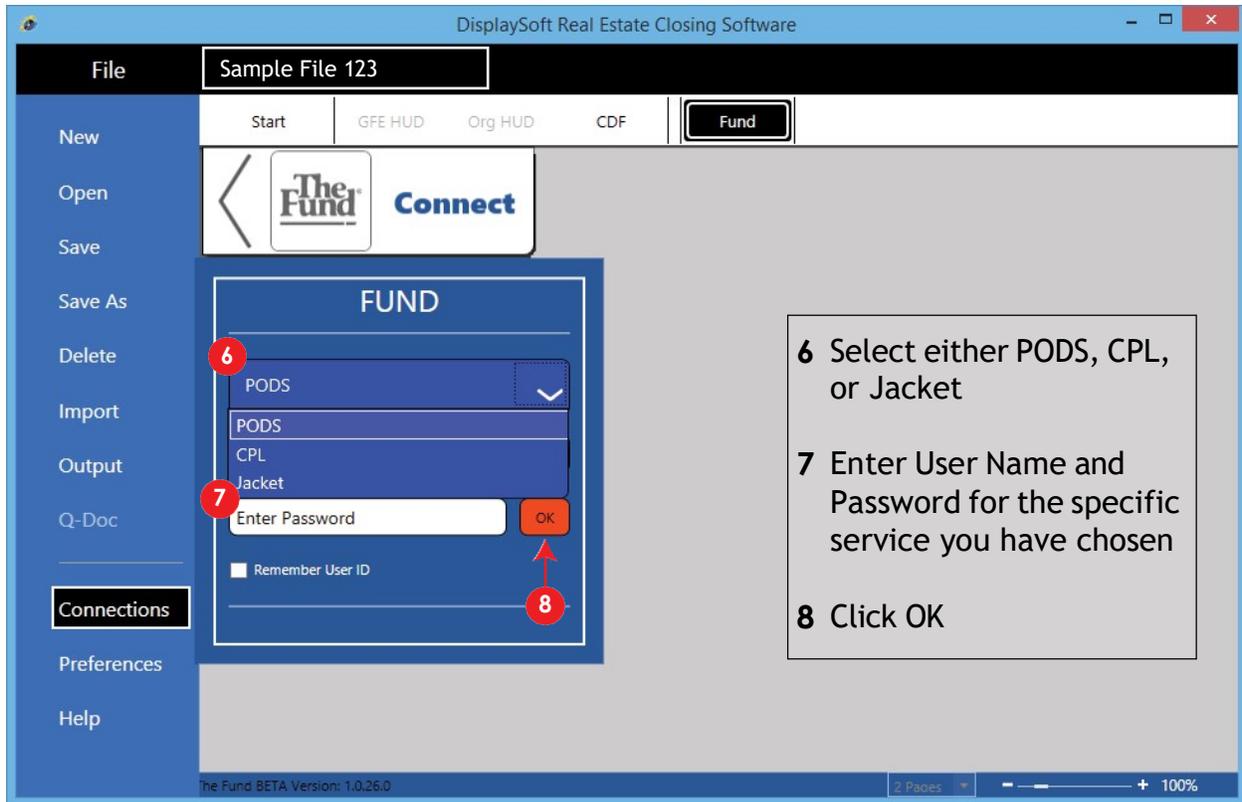
DISPLAYSOFT™ INTEGRATION

User Guide

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Login





NOTE: Your login session will stay active until you shut down or close out of your DisplaySoft™.

PODS

The screenshot shows the 'PODS' form in the DisplaySoft Real Estate Closing Software. The form is titled 'Sample File 123' and includes a navigation menu on the left with options like 'New', 'Open', 'Save', 'Save As', 'Delete', 'Import', 'Output', 'Q-Doc', 'Connections', 'Preferences', and 'Help'. The main form area is divided into several sections:

- Order From:** Fields for 'From Agent #', 'Needed By' (with a date picker), 'Order By', 'Email', and 'Phone'. A red box highlights the 'Needed By', 'Order By', and 'Email' fields, with a callout '1'.
- Product Order:** Fields for 'Fund Order #', 'File No.' (set to 'new empty'), and radio buttons for 'OP \$.00', 'MP \$.00', and 'Both'. A dropdown menu for 'Product Type' is highlighted with a red box and callout '2'.
- Property Details:** Fields for 'Parcel ID#', 'Address', 'City', 'State' (set to 'FL'), 'Zip', and 'County'. A 'Long Legal' section is also present.
- Borrower Information Required!** and **Seller Information Required!** sections are highlighted in red.
- Loan Information:** Fields for 'Lender Name', 'Status' (radio buttons for 'New', 'Pay Off'), and 'Priority' (radio buttons for 'First', 'Second'). A red box highlights the 'Status' and 'Priority' fields, with a callout '3'.
- Doc Attachments:** Fields for attaching and removing documents, with buttons for 'Attach Legal', 'Remove', 'Attach Other', and 'Remove'.
- Prior Policies:** Fields for 'Underwriter', 'Prefix', 'Exposure', 'Policy Number', and 'Date' (with a date picker).
- Special Instructions:** A large text area for entering special instructions.

At the top right, there are buttons for 'Submit', 'Check Status', and 'Get Documents'. A red box highlights the 'Submit' button, with a callout '4'. The bottom of the window shows '2 Pages' and '100%' zoom.

NOTE: Red Boxes indicate required fields.

Some required fields are accessible and some are populated (Grey Data) from the START Module.

- 1 Fill in date "Needed By", "Order By" and "Email"
- 2 Select product
- 3 Prior Policies, Doc Attachments and/or Special Instructions are optional fields
- 4 Press submit button at top right

DisplaySoft Real Estate Closing Software

File Sample File 123

Start GFE HUD Org HUD CDF Fund

The Fund Connect

Order Search CPL Jacket

Print Screen Submit Check Status Get Documents

Order From

From Agent # 49001

Needed By 6/6/2017 15

Order By Anthony Agent

Email Good@attorneyemail

Phone 555 333 5555 Ext

Product Order

5 Fund Order # 383101G

File No. 16-0001

OP \$ 180,000.00 MP \$ 162,000.00

Both

Product Type

Residential Commitment A&B

Residential Commitment & Policy A&B

Other

Property Details

Parcel ID# 50-43-43-35-04-000-10-28

Address 980 Paradise Palm Place

City West Palm Beach

State FL Zip 33404

County Palm Beach

Long Legal

Lot 28, Block 10, Island Breeze Subdivision, Palm Beach County, Florida, according to the plat thereof, as recorded in Official Records Book 534, at Page 53, of the Public Records of Palm Beach County, Florida.

Additional Information

Subdivision/Condo Name Island Breeze

Lot/Unit 28 Block/Bldg 10

Borrower(s)

Robert Buyer

Betty Buyer

Sam Seller

Sally Seller

Loan Information

Lender Name Best Bank & Loan

Status New Pay Off | Priority First Second

Doc Attachments

Attach Legal Remove

Attach Other Remove

Prior Policies

Underwriter

Prefix Exposure

Policy Number Date Select a date 15

Special Instructions

ID:

2 Pages 100%

After you press Submit,

- 5 Wait a few seconds for **The Fund Order #** to populate. This is the number you should use for any communication with **The Fund** about your Title Order.

The screenshot shows the 'DisplaySoft Real Estate Closing Software' window with a menu bar (File, Start, GFE HUD, Org HUD, CDF, Fund) and a sidebar with options like New, Open, Save, etc. The main area contains several form sections:

- Order From:** From Agent # 49001, Needed By 6/6/2017, Order By Anthony Agent, Email Good@attorneyemail, Phone 555 333 5555.
- Product Order:** Fund Order # 383101Q, File No. 16-0001, OP \$ 180,000.00, MP \$ 162,000.00, Product Type Residential Commitment A&B.
- Property Details:** Parcel ID# 50-43-43-35-04-000-10-28, Address 980 Paradise Palm Place, City West Palm Beach, State FL, Zip 33404, County Palm Beach. Long Legal: Lot 28, Block 10, Island Breeze Subdivision, Palm Beach County, Florida, according to the plat thereof, as recorded in Official Records Book 534, at Page 53, of the Public Records of Palm Beach County, Florida.
- Borrower(s):** Robert Buyer, Betty Buyer; Sam Seller, Sally Seller.
- Loan Information:** Lender Name Best Bank & Loan, Status New, Priority First.
- Doc Attachments:** Attach Legal, Attach Other, Remove buttons.
- Prior Policies:** Underwriter, Prefix, Exposure, Policy Number, Date.
- Special Instructions:** Empty text area.

Red circles with numbers 6 and 7 highlight the 'Check Status' and 'Get Documents' buttons respectively.

6 “Check Status” will return either:

Order Status is: Processing

which means the Branch Title Plant is working on your product order.

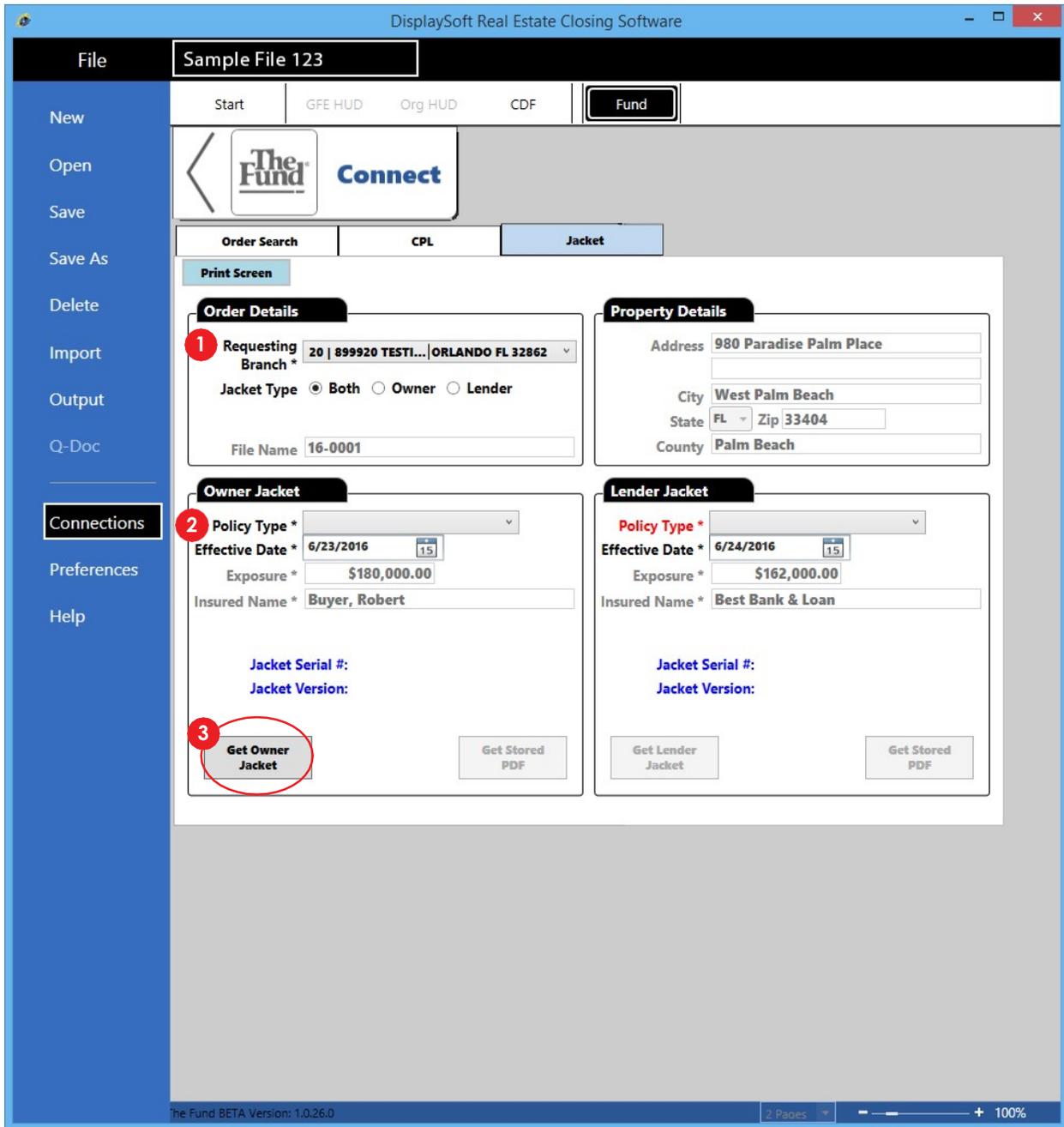
OR

Order Status is: Delivered

which means your product order is completed.

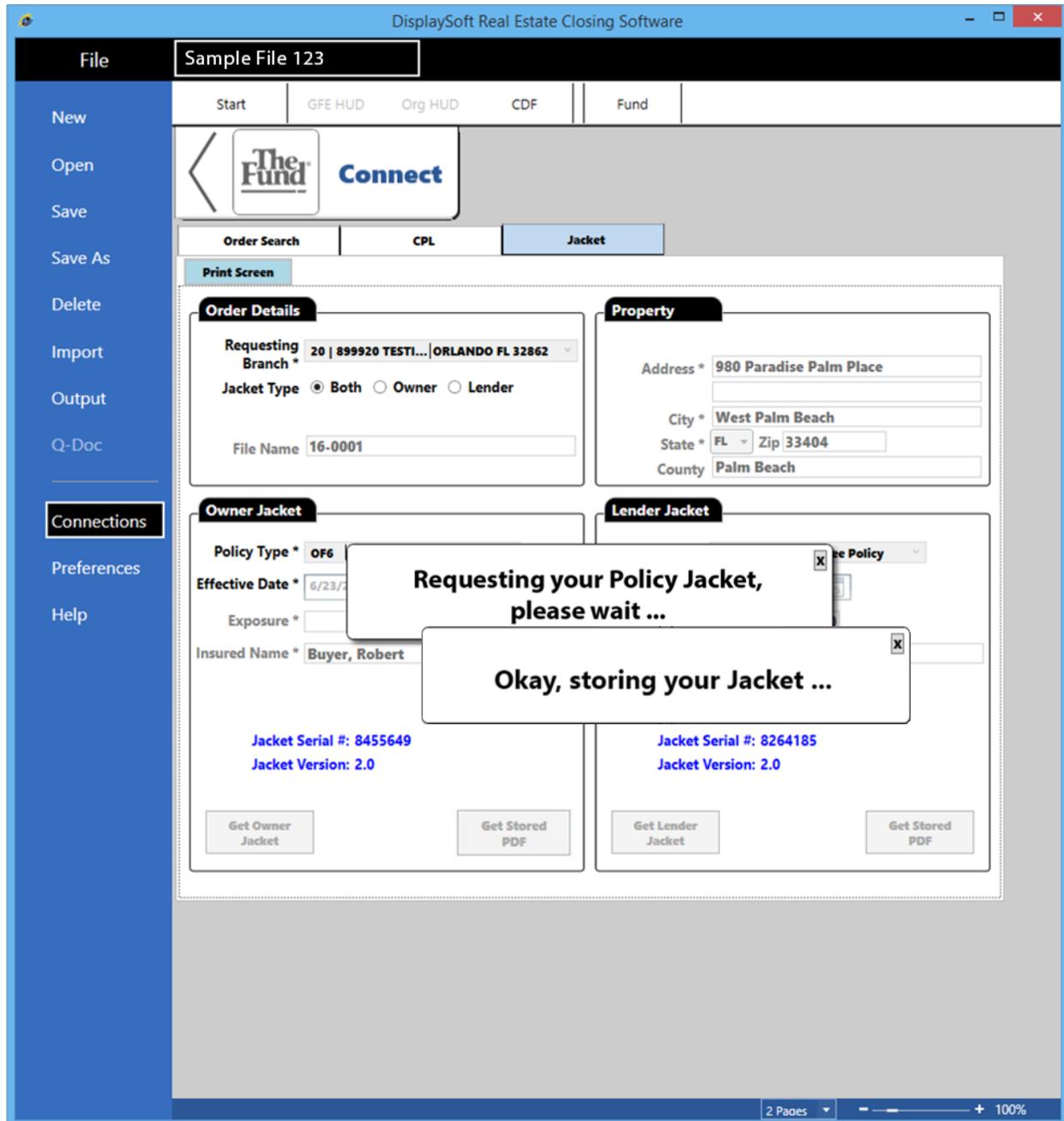
7 To retrieve “Delivered” order, click the “Get Documents” button.

Jackets



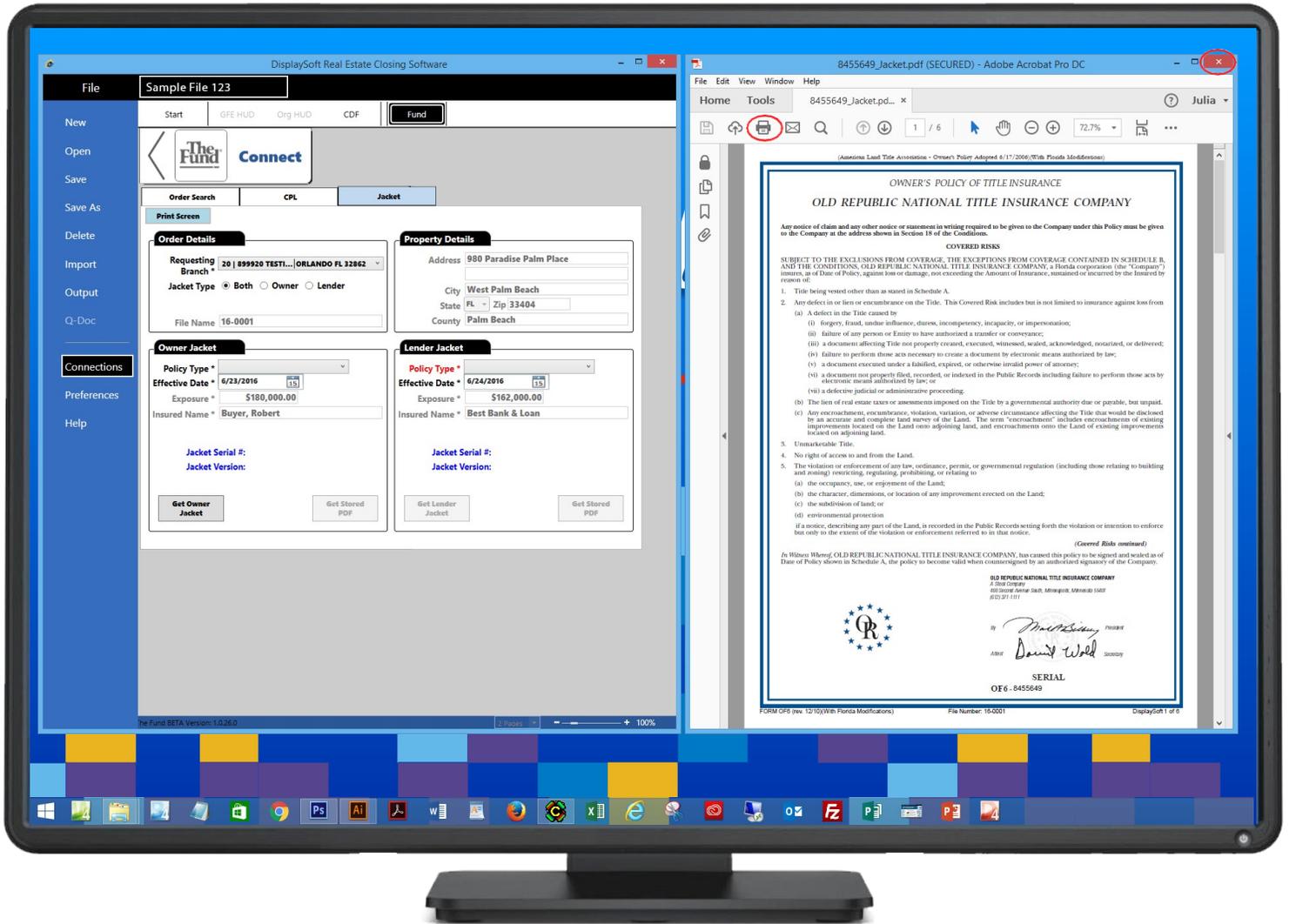
NOTE: All data in grey was populated from the START Menu.

- 1 Select Requesting Branch from dropdown
- 2 Select Policy Type from dropdown
- 3 Click Button "Get Owner Jacket"



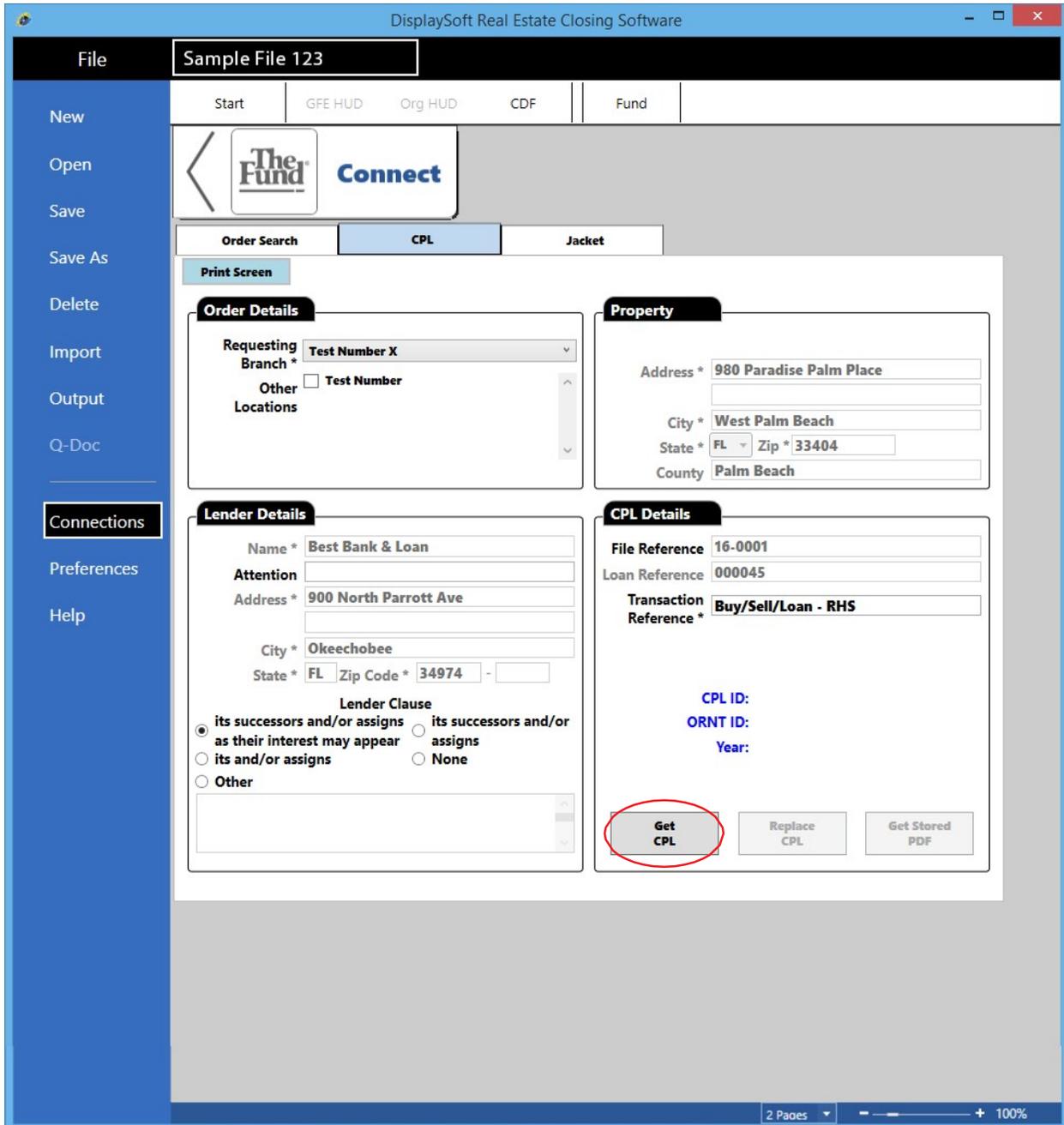
Next you will get the above two popup messages.

Then your jacket will automatically open in a PDF window.



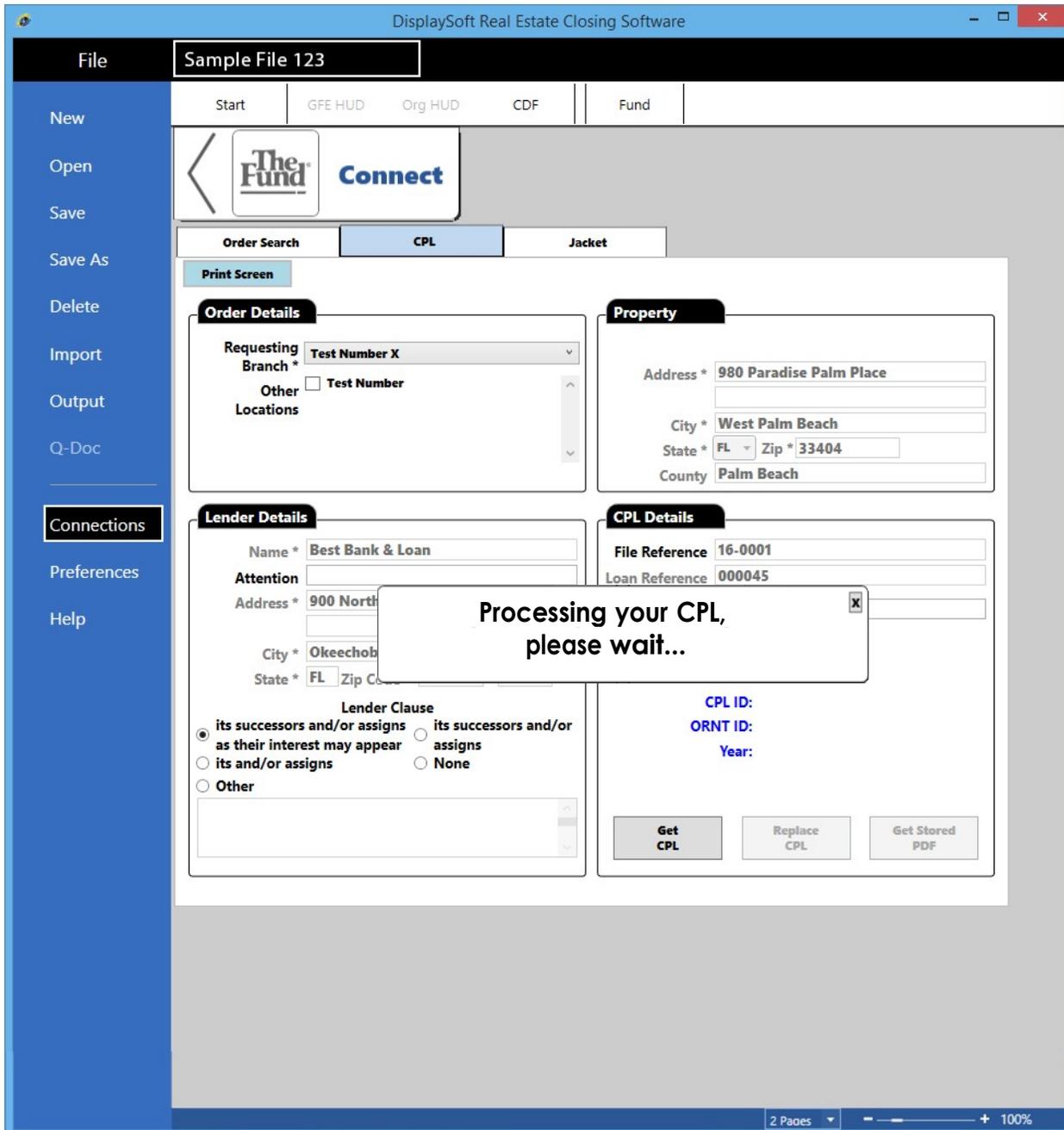
Now you can  print or  Close the PDF. When you close the PDF, you will receive the message  which means the PDF Jacket is on your DisplaySoft™ Output (Print) Menu.

CPL



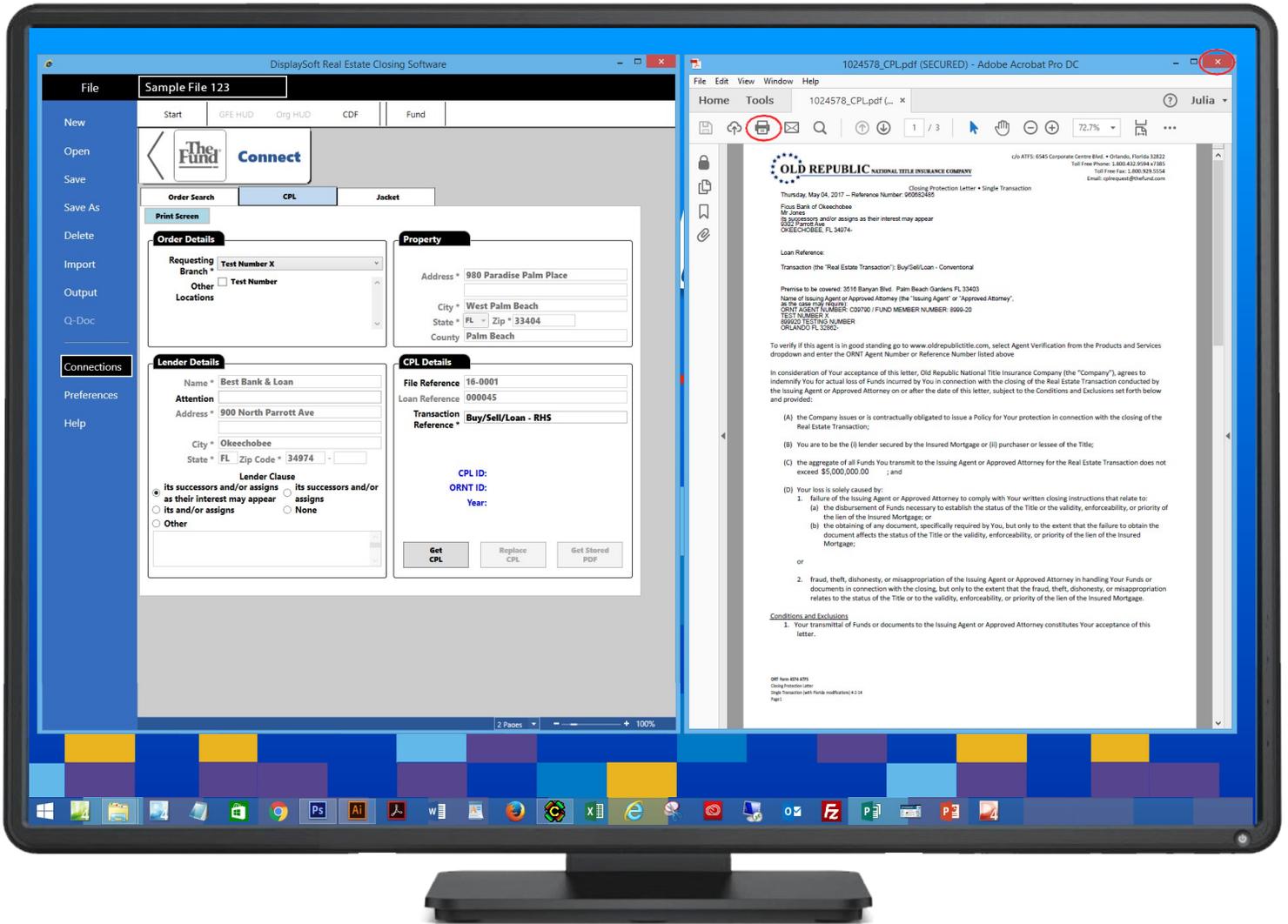
NOTE: All data in grey was populated from the START Menu.

When the data you want is present, click the "Get CPL" button.



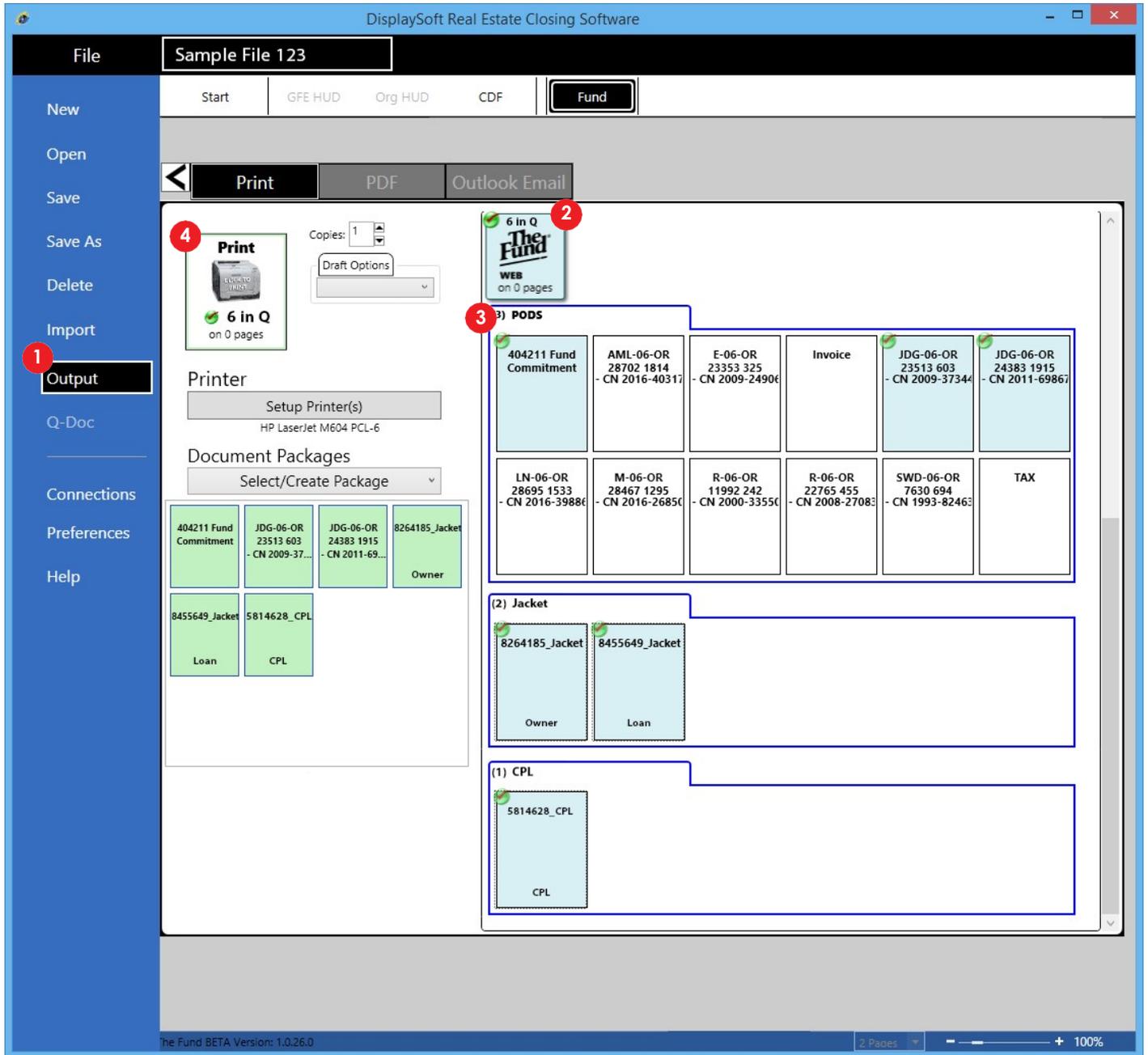
Next you will get the above popup message.

Then your CPL will automatically open in a PDF window.



Now you can  print or  Close the PDF. When you close the PDF, you will receive the message  which means the PDF CPL is on your DisplaySoft™ Output (Print) Menu.

Print



- 1 Click on the Output button
- 2 Click on The Fund Web button to show it's documents.
- 3 Click on the document(s) you want to print. The document(s) will change color and appear in the print queue.
- 4 Click on the print button