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| **Name** (No middle initial please) |  |
| **Job Title** |  |
| **Company** |  |
| **Presentation Title** |  |

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| **Biography**  ( ~ 100-200 words) |  |

**Writing Guidelines**

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| **Include:** |
| * What you do and where you work currently. |
| * Previous positions (if relevant). |
| * Education (include college and law school  – 3 institutions maximum). |
| * Membership in Bar-related organizations, especially the RPPTL section and achieving Board Certification in Real Property. |
| * Honors received, books or articles published. |
| * Any other accomplishments that directly relate to your presentation topic. |

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| **DO NOT Include:** |
| * Personal statements or life philosophies. |
| * Marriage or family information. |
| * Long lists of publications, speaking engagements. |
| * Dates of personal accomplishments  unless they are truly relevant. |

**Example Biography**

**Melissa Jay Murphy**

*Executive Vice President, Chief Legal Officer and General Counsel, The Fund*

Melissa Murphy is the Executive Vice President, Chief Legal Officer and General Counsel of Attorneys’ Title Fund Services, LLC (The Fund). Ms. Murphy obtained her B.S. degree from Florida State University and her J.D. degree from the University of Florida.

Prior to joining The Fund, she was in private practice in Gainesville, Florida for over 30 years, with a focus on real property transactional law. Ms. Murphy was an agent for The Fund and her firm was a Top 25 Member of The Fund for many years.

Ms. Murphy was an adjunct professor at the University of Florida prior to moving to Orlando, teaching at both the UF law school and in the Masters of Science in Real Estate program in the business school.  She serves on the Executive Council of the Real Property, Probate and Trust Law Section of The Florida Bar and was Chair of the Section in 2005-2006.  The Section recognized her with the William S. Belcher Lifetime Professionalism Award in 2020.  She currently serves as Chair of the Insurers Section and Chair of the Forms Committee of the Florida Land Title Association.